

The Supervisors of Towanda Township met at the township building for the reorganization meeting of January 3, 2011. At 6:00PM the meeting was called to order and a motion was made to appoint Francis Lindsey temporary chairman and Lori Kepner temporary secretary by Charlotte Sullivan, seconded by Gary Scranton. Present at the meeting were Frank Lindsey, Charlotte Sullivan, Gary Scranton and Lori Kepner.

OFFICERS: A motion was made by Charlotte Sullivan to nominate Frank Lindsey as Chairman, Charlotte Sullivan as Vice Chairman and Gary Scranton as member, seconded by Gary Scranton, all agreed.

Charlotte Sullivan made a motion to appoint secretary/treasurer, Lori Kepner with a compensation set at \$13.31 per hour which reflects a 1.5% increase due to the cost of Lori's treasurer's bond. Gary Scranton seconded the motion and all agreed.

Charlotte Sullivan made a motion to appoint Lori Kepner as our Open Records Officer, Frank Lindsey seconded the motion and all agreed.

Charlotte Sullivan made a motion to appoint Lori Kepner, Zoning Officer, until a replacement is found. Gary Scranton seconded the motion and all agreed.

Charlotte Sullivan made a motion to appoint Bill Manuel as our Emergency Management Coordinator tentative on his acceptance. Gary Scranton seconded and all agreed.

Charlotte Sullivan made a motion to increase all general laborers and other road crew pay by 3 % with the exception of new hire's which will start out at \$10.61 and new hire CDL rate will be at \$15.39 per hour. Gary Scranton seconded the motion and all agreed.

Charlotte Sullivan made a motion that the recommended wages for the working supervisors to our auditors be as follows: Full-time Road master Frank Lindsey: \$19.11 per hour, which reflects a 3% increase, with paid overtime(or comp time), holidays, and 4 weeks paid vacation based on a 40 our work week per our employee manual. Other working supervisors at \$13.11, which reflects a 3% increase, with no benefits. Gary Scranton seconded the motion and all agreed.

Charlotte Sullivan made a motion to establish the treasurers bond at \$500,000.00, Gary Scranton seconded the motion and all agreed.

Frank Lindsey made a motion to appoint Stiffler & McGraw Associates as our engineer, Gary Scranton seconded the motion and all agreed.

Charlotte Sullivan made a motion to appoint Mike Welliver as Chairman of the Vacancy Board. Frank Lindsey seconded and all agreed.

Frank Lindsey made a motion that anyone of the board of supervisors that could attend the monthly COG meetings would represent the township, Gary Scranton seconded and all agreed. These meetings are normally the last Monday of each month at 7:30PM at the Troy Borough Hall.

Frank Lindsey made a motion to appoint Charlotte Sullivan TMA representative, Gary Scranton seconded and all agreed.

Frank Lindsey made a motion to appoint Charlotte Sullivan, Avery Boardman, and Dr. Henson and Paul Kreischer as representatives for CBPA, Gary Scranton seconded and all agreed.

Frank Lindsey made a motion to appoint the Assistant Secretary as Charlotte Sullivan. Gary Scranton seconded and all agreed with wages recommended to auditors at \$13.11 per hour which reflects a 3% increase.

Frank Lindsey made a motion to retain PLIGIT and Citizens and Northern bank as the Township Depositories, Gary Scranton seconded and all agreed.

Frank Lindsey made a motion to retain Jonathan Foster as our township solicitor with no increase in rate from 2010 at \$95.00 per hour, Charlotte Sullivan seconded the motion and all agreed.

Charlotte Sullivan made a motion to establish the Township meetings to be held at the Towanda Township Municipal Building, 44 Chapel St, Towanda PA 18848, with the dates set forth at the December 2010 Township Meeting. Gary Scranton seconded and all agreed.

Frank Lindsey made a motion to appoint Gary Scranton as representative for the Fire Board, Charlotte Sullivan seconded the motion and all agreed.

Frank Lindsey made a motion to certify the voting delegate at the PSATS convention as the person who may attend the convention such as a supervisors, road master, or township secretary. Charlotte Sullivan seconded the motion and all agreed.

Gary Scranton made a motion to set rental rates for the equipment:
Backhoe: \$85.00, Lg, truck \$70.00, Sm trk \$65.00, Tar Buggy \$25.00, Stonerake \$20.00, Roller \$55.00, tractor/mower \$160.00, and contracted Sidewalk snow removal located along South Main Street at \$100.00 per job. Charlotte Sullivan seconded the motion and all agreed.

Frank Lindsey made a motion to appoint the following members to the Zoning Hearing Board. Charles Strickland, and Paul Kreischer. Fred Smith will be held as the Zoning Solicitor. Charlotte Sullivan seconded the motion and all agreed. The Township needs to appoint one additional member to the Zoning Hearing Board.

Frank Lindsey made a motion to retain Code Inspections as our Building Permit Official. Charlotte Sullivan seconded the motion and all agreed.

Charlotte Sullivan made a motion to authorize everyday utilities bills, etc to be paid to make sure the township does not get charged late fees, Gary Scranton seconded and all agreed.

Charlotte Sullivan made a motion to Set taxes are following, seconded by Gary Scranton and all agreed:

Real Estate: 2.48 mills

Spec Fire Tax: 1.91 mills

Real Estate Transfer: .5%

Earned Income: .5%

Total road miles at 13.91

Federal Mileage Rate for 2010 at .51 cents per mile.

Charlotte Sullivan made a motion to set holidays & benefits which are to be determined by the employee manual. Frank Lindsey seconded the motion and all agreed.

Charlotte Sullivan made a motion to authorize the Road master to make purchase up to \$500.00 without prior approval of the board but will contact the secretary with the purchase information and invoice. Gary Scranton seconded the motion and all agreed.

Charlotte Sullivan made a motion to establish a 5 minute limit on visitors to be heard during our township meetings. Gary Scranton seconded the motion and all agreed.

Gary Scranton made a motion to adjourn at 7:00PM, seconded by Charlotte Sullivan and all agreed.

There were no citizens present at the Township meeting.

Signed: _____
Lori Kepner, Secretary