

TOWANDA TOWNSHIP SUPERVISORS

Regular Monthly Meeting

February 6th, 2018

The Regular Monthly meeting was held on February 6th, 2018 at 10:00am at the Towanda Township Building. The meeting was called to order by President Charlotte Sullivan. Supervisors Present were: Charlotte Sullivan, and Gary Scranton, Francis Lindsey was not present. Others present were Lori Kepner, secretary, Ray Green Road Master, and Jonathan P. Foster Sr., Esquire. There were no visitors present. The Pledge Allegiance to the Flag was done.

Minutes of the January Reorganization meeting and January Regular meeting were approved. Motioned by Charlotte Sullivan, seconded by Gary Scranton and all agreed.

Treasurer's Reports and bills to be paid were approved. The motion was made by Gary Scranton to accept the treasurer's report and bills to be paid, seconded by Charlotte Sullivan, and all agreed.

TMA/CBPA REPORT: Charlotte provided all reports for TMA, BCTCC and CBPA from the previous meetings which include meeting minutes and agendas, other than that there was nothing new.

Gary Scranton's Reports: Nothing new right now with the Fire Board, EMA or the Central Bradford Trail. We have not received any meeting minutes from the fire board yet. The extension of the runway has been approved by the county for the BC Airport.

Road Report by Ray Green: Ray gave the road report. Plowed and Cindered as needed and kept the equipment running and clean. Ray also kept the ditches and drainage clear of ice. We sent out a road maintenance agreement to the logging company (Frank Krammes Excavating) on the property off the Bridge Street Rod and Gun Club. Jonathan is to work on easements for Ray for Bennett road. Jonathan is to look into street light placement etc., along State roads. We will put street lights on the agenda for the next meeting. Ray replaced some signs that were down and taken. There are burn barrels along railroad that need to be addressed because of the garbage. We need to contact DEP and see if they can help. When last looked into DEP couldn't help because they could not identify whose garbage it actually was. Ray ordered heating fuel oil for the garage.

Miscellaneous Business. Jonathan provided the written report to the board. There is nothing new with Hemlock Hills. Jonathan has been working on the *Sample Media*(Daily Review) assessment appeal. Jonathan had finished the ordinance for Wireless Communications Facilities, but at this time it is tabled to a future meeting. The board discussed the pension plan and their options, the computer couldn't download the webinar for the supervisors; they would like to have a work session with Jeff Hugo, who deals with pension plans sometime soon. The board likes the 401 & 457 plans. Jonathan explained that the board would have to advertise out for bids for a pension plan program. Gary Scranton made a motion for Jonathan to start the process of getting all required documents and advertising ready for the board for the next meeting. Charlotte Sullivan seconded and all agreed. General Code who did the last codification for the township is going to try to plan on coming out to the Township in February, and employee manual pages was forwarded to Jonathan to review. The auditors had their meeting on January 3rd, 2018 and approved all the working supervisors' rates of pay of \$15.45 an hour, and EMA director rate for Gary Scranton at \$12.65 an hour. Charlotte would like to have an open house when the Garage addition gets finished and the new handicapped parking spot. We have had numerous issues with the emails through the township. Frontier had taken quite some time to fix the last issue. The township needs to look for someone on an as needed basis to do repairs to the email and computer system, if this occurs again, several people were brought up as possibilities.

Correspondence. All correspondence had been forwarded to supervisors. Gas Wells: There were no NOI for the Township. We received a letter from Niagara Water for a water retention notice, as well as GTP downstream water test notice. Gary Scranton made a motion to adjourn. Next Township Meeting is scheduled for March 5th, 2018 at 10:00am at the Township Building.

Lori Kepner, Secretary